

Nudgee Beach Environmental Education Centre

School based program (including Virtual excursions at Nudgee Beach)

In this program students will participate in a number of activities including; In their classroom and within the school grounds delivered using age appropriate pedagogies.

At the end of each session, they will have experienced a number of activities that will contribute to the core learning of the science curriculum.

The program will consist of approx. 1-2 hour session delivered to school/class groupings.

Inherent ¹ risk level		Action required
☒	Low	Little chance of incident or injury
		- Document the activity within the three levels of planning.

(The inherent risk level is determined before any control measures are put in place. Refer to the CARA planner).

Planning considerations

Incorporate the following factors when planning risk management strategies for this activity.

Which students will be involved?

- The maximum group size should be 30 with consideration given to the age, experience, fitness and maturity of the group.
- Extra supervision should be provided for students with personalised learning needs, including behaviour support plans and health plans.
- Identification strategies may be used for students at high risk of harm during the excursion (including uniforms, hats and/or high visibility wrist bands).

Where will the students be?

- The incursion will take place at school, their classroom, gardens and other outdoor areas.
- Covered areas, if suitable, may be used.

What will the students be doing?

- Students will be participating in:
 - Using the centre videos created specifically for each year level
 - Completing the work sheets designed to accompany the videos
 - Touch tank experiences with marine animals (may include toadfish, hermit crabs, yabbies, sea star, sea cucumber)
 - CARA Guideline: [Animal observation and handling](#)
 - Learning experiences with live mud crab handled by Nudgee Beach staff only

What will the students be using?

- Students will receive instruction in safety procedures and safe handling of equipment and the handling of animals

Who will be leading the activity?

- A Nudgee Beach EEC teacher will have overall responsibility for the activity.
- All Nudgee Beach EEC teachers possess current First Aid qualifications, CPR training and anaphylaxis training. NBEEC staff qualifications are renewed annually or as required. Certificates are retained at the NBEEC office.
- All Nudgee Beach EEC staff will carry mobile phones for communication between each other and the visiting school office.
- A safety induction will be conducted by the Nudgee Beach EEC teacher with each group.
- Supervisors are active in their supervision, visible and are readily identifiable to participants.

¹ The inherent risk level is determined before any control measures are put in place. Refer to the [CARA planner](#).

- Blue Card requirements are adhered to for all supervising leaders/volunteers who are not registered teachers.

Hazards and control measures

Information on managing common hazards and risks in the school environment can be found at [Hazards and risks](#).

Hazards	Planned control measures
FACILITIES and EQUIPMENT	
Injury from damaged equipment	<ul style="list-style-type: none"> • Check all equipment prior to use, replace any damaged items.
INDIVIDUAL	
Infectious Diseases* including Covid-19 Safety implementation strategies	<ul style="list-style-type: none"> • NBEEC staff to familiarise themselves with school health and hygiene routines and location of sanitisers and cleaning material. • Students to use hand sanitiser at the start of session and at the end of session. • Physical contact between participants will be kept to a minimum. • Students wash hands after visiting toilets. • Drink bottles are not to be shared between participants. • Loan items (eg. Hats) must be washed after use. • Equipment such as Centre activity placemats and replica animals to be disinfected after use.
Dehydration, Heat illness	<ul style="list-style-type: none"> • Students carry own water bottles. • Students wear school uniforms (incl. hats) and sunscreen.
Student medical conditions	<ul style="list-style-type: none"> • Class teachers are to make NBEEC teachers aware of student medical conditions, medication requirements and emergency procedures. • All Nudgee Beach EEC teachers will carry first aid kits (including Ventolin) and mobile phones.
High risk student behaviour	<ul style="list-style-type: none"> • NBEEC teachers to communicate with class teacher prior to excursion to develop management strategy eg. Provide extra supervision, involve parent. • If high risk behaviour continues consider removing student/curtailing excursion.
Collisions during activities	<ul style="list-style-type: none"> • Demonstrate safe behaviour expected during activities. Activities selected minimise chance of students close contact with each other.

*Outdoor Council of Australia (OCA) Framework for Rebooting Outdoor Activities in a COVID-19 Environment 7th May 2020

Monitoring and Review (to be completed during and/or after the activity.)	Yes	No
Have additional hazards been identified?	<input type="checkbox"/>	<input type="checkbox"/>
Were the control measures effective?	<input type="checkbox"/>	<input type="checkbox"/>
Are further or different actions required?	<input type="checkbox"/>	<input type="checkbox"/>
Details:		

Notes:

- Where a CARA guideline exists and the activity requirements of the guideline cannot be met, this generic template should be used for support in determining modifications or alternative controls to ensure an equivalent level of safety.
- Where a CARA activity guideline does not exist, use this generic template in conjunction with the CARA planner to identify risks relevant to the activity.
- Any activity conducted off site requires parent/carer consent, irrespective of risk level. Refer to the School excursions and international school study tours procedure and the Excursion Planner in OneSchool.
- The department does not provide supervision ratios. The supervision will ultimately depend on the students participating in the activity, the foreseeable risks and the conditions required to manage the activity safely. Industry guidelines must be consulted (if available) to support principals in making final decisions about supervision ratios.

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Additional details [NBEEC-Covid 19 Operational procedures](#)